

Oxfordshire Pension Fund General Code of Practice Action Plan 2024/5														
Project Stage	Action/task	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25
Project Initialisation	1 Evaluate compliance checkers on the market.													
	2 Research how other funds are tackling the their implementation of the GCOP.													
	3 Purchase compliance checker													
	4 Determine which of the 51 modules apply to the fund													
Module Review 1	5 TGB010 – Managing advisers and service providers (Contract monitoring)		Amber rated	Amber rated				Review actions						
	6 TGB033 – Assurance of governance and internal controls (audit)		Amber rated	Amber rated				Review actions						
	7 CAD014 – Audit requirements		Not applicable to the LGPS											
Module Review 2	8 TGB014 – Recruiting to governing body													
	9 TGB017 – Governing Body’s working knowledge of pensions													
Module Review 3	10 TGB016 – Remuneration Policy (best practice)													
	11 CAD001 – General principles for member communications													
	12 CAD010 – Publishing information about public service pension schemes													
Module Review 4	13 ADM001 - Administration													
	14 TGB022 – Continuity Planning (pending recruitment of new Pension Services Manager)													
Module Review 5	15 ADM002 – Financial transactions													
	16 ADM007/8/11 – contribution monitoring													
	17 CAD016 – Short service refunds													
Module Review 6	18 ADM003 – Scheme records													
	19 ADM006 – Data monitoring													
	20 ADM015 – Maintenance of IT systems													
	21 ADM016 – Cyber controls													

	Scheduled tasks
	Completed
	Some requirements/actions still outstanding
	Requirements/actions overdue